

**April 14, 2010**

Dear Museum Director:

The following is a Letter of Agreement between \_\_\_\_\_ and the National Endowment for the Arts to confirm your institution's participation in the Blue Star Museums pilot program. This pilot program will provide free access to your institution for active duty military and their families between Memorial Day, Friday, May 28, 2010 through Labor Day, Monday, September 6, 2010.

Please fill out the bottom form, sign, and return by **April 23, 2010**.

For the Blue Star Museum program

The NEA will provide:

- Listing of participating museums in appropriate press releases
- Electronic Blue Star Museum logo for web use as well as Blue Star Museum display signage
- Listing on an NEA's "Blue Star Museum Honor Roll" webpage

The participating museum will:

- Provide free admission for members of the military and their families (card carrier + 5)
- Where possible
  - Display signage designating the institution as a "Blue Star Museum"
  - Provide the NEA with statistics on how many visitors take advantage of this program
- Please also provide the following information about your organization:

Organization Name:	
Mailing Address:	
Website Address:	
Name of Director:	
Name of Contact Person:	
Contact Person Email:	
Contact Person Phone:	
Contact Person Fax:	

The NEA is excited to embark on this new initiative with you and your institution. Please return the completed document to the National Endowment for the Arts via fax 202.682.5064 or scan and email to [bluestarmuseums@arts.gov](mailto:bluestarmuseums@arts.gov) by April 23, 2010. Please do not send by regular mail. Incomplete information will delay confirmation and participation. A signed copy with additional information, including color copies of the appropriate military IDs will be returned to your organization as quickly as possible. If you have questions, please contact us at the email above or by calling 202.682.5578.

Agreed to by:

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Executive Director or Designee

Date

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Organization Name

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Rocco Landesman

Date

Chairman, The National Endowment for the Arts